

Submit completed form by mail to the board or digitally at hoa.jakelepper.com/acc-requests — digital submission enables automatic email notifications to neighbors.

SECTION 1 — APPLICANT INFORMATION

HOMEOWNER NAME *

PROPERTY ADDRESS *

EMAIL ADDRESS *

PHONE NUMBER

SECTION 2 — PROJECT DETAILS

PROJECT TYPE *

- | | | |
|---|---|---|
| ☐ Fence | ☐ Shed / Outbuilding | ☐ Addition / Room |
| ☐ Driveway | ☐ Roofing | ☐ Siding / Exterior Paint |
| ☐ Pool / Spa | ☐ Deck / Patio | ☐ Landscaping / Retaining Wall |
| ☐ Other (describe below) | | |

PROJECT DESCRIPTION (MATERIALS, DIMENSIONS, COLORS — BE SPECIFIC) *

PLANNED START DATE

EXPECTED COMPLETION DATE

CONTRACTOR NAME & COMPANY (IF APPLICABLE)

ADDITIONAL NOTES

SECTION 3 — NEIGHBOR NOTIFICATION

Optional but encouraged

Per Seminole Forest deed restrictions, adjacent neighbors should be notified before major exterior projects. Complete this section and mail or hand-deliver a copy to your neighbor, or use the digital form at hoa.jakelepper.com/acc-requests to trigger an automatic email to them.

ADJACENT NEIGHBOR NAME

NEIGHBOR EMAIL OR PHONE

NEIGHBOR SIGNOFF

☐ I approve of the project as described above.

☐ I have concerns I would like the board to consider:

NEIGHBOR'S SIGNATURE

DATE

NEIGHBOR'S SIGNATURE DATE